



JOB OPPORTUNITY

CALIFORNIA DEPARTMENT OF INSURANCE

SENIOR INSURANCE EXAMINER (SPECIALIST)

\$5,309 - \$6,774

FINANCIAL ANALYSIS DIVISION

LOS ANGELES

(MULTIPLE POSITIONS)

RESPONSIBILITIES:

Under the direction of a Supervising Insurance Examiner, the incumbent analyzes and evaluates the financial condition of the most complex licensed insurers and other regulated insurance entities to determine their on-going solvency and continuing compliance with California insurance laws and regulations; performs financial analyses of the most complex applications requiring the Commissioner's permit, approval or certification to ascertain financial stability, solvency and compliance with the California Insurance Code, Department rules, regulations and the standard operating procedures of the Financial Analysis Division; completes required administrative and other assigned tasks, studies and develops analysis procedures for special areas such as Risk Based Capital, reinsurance, and FAST Scores.

DESIRABLE QUALIFICATIONS:

- Possess accounting knowledge and experience in analyzing financial situations accurately and adopting an effective course of action.
- Experience working with and possessing knowledge of the California Insurance Code, Bulletins, Title 10 of the California Code of Regulations and Statutory Accounting Practices and Procedures.
- Experience working with and completion of statutory financial statements.
- Experience leading and/or supervising accounting staff.
- Possess excellent interpersonal, problem solving, verbal and written communication skills.
- Ability to work under pressure and handle multiple tasks efficiently and in a timely manner.
- Experience in the use of computer application programs such as Excel, Word, and EWS (Early Warning System).
- Ability to identify alternative solutions to problems and use good judgment to determine the best course of action.
- Designation as a Certified Financial Examiner (CFE), Charter Property and Casualty Underwriter (CPCU), Associate in Reinsurance (ARe), Associate in Reinsurance Administration (ARA), Fellow Life Management Institute (FLMI) is preferred.

WHO MAY APPLY:

Applications will be accepted from current State employees at the Senior Insurance Examiner (Specialist) level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered. All interested candidates must submit a completed standard State of California application and a "Statement of Qualifications" in order to be considered for this position. The Statement of Qualifications is a narrative discussion of your education, training, experience, and skills as it relates to the desirable qualifications listed above. The Statement of Qualifications serves as documentation of each candidate's ability to present information clearly and concisely in writing and must be typed and no more than two pages in length.

Resumes do not take the place of the Statement of Qualifications. Applicants who fail to submit the Statement of Qualifications will not be considered.

APPLICATION PROCEDURE:

Send a **completed standard State of California application and a "Statement of Qualifications"** to Sophia Santiago, Department of Insurance, 300 Capitol Mall, #1300, Sacramento, CA 95814 – Human Resources. **Please indicate "Senior Insurance Examiner (Specialist) FAD #413-364-4410-XXX" on the State application.** For additional information, please call (916) 492-3310.

SS 043012

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.



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All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e., SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

FINAL FILING DATE: May 11, 2012 by 5:00 PM, close of business

NOTE: Interested individuals must submit their application by the final filing date in order to be considered for this position.

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